

	<u>MOM of the 15th Board of Studies (BoS) Committee</u> <u>Meeting held on 29th April, 2025 at 2:30pm -3:30 pm</u> <u>onwards</u> <u>School of Liberal Arts</u>	Date: 29/4/2025
		Sheet 1 of 2
From: Dean Office, SOLA BOS Academics	To: The members of CC: H'ble VC, Registrar, Dean	

Meeting Venue and Time: Hybrid mode (Online through Google meet and offline in room no. 109 of GDGU, 29th April 2025 at 14:30 hrs)

Link: <https://meet.google.com/wmm-jeaw-buk>

- ⇒ Chairperson welcomed all the members to the meeting of the Board of Studies (BOS) of School of Liberal Arts for the academic session 2024-25
- ⇒ The meeting was called to order by the Chairperson and the agenda was presented.
- ⇒ Dean apprised the experts about the School of Liberal Arts

Agenda-wise minutes of the meeting:

15.01: To confirm the MOM of the 14th BoS meeting held in the hybrid mode (Online through Google meet and offline in room no. 243 of GDGU) on 6th June, 2024 at 1100 hrs (as per the Annexure I).

The MoM of the 14th BoS dated 6th June 2024 was presented to all the members. The agenda mentioned in the report were discussed and implemented. Few observations or points of queries have been raised by members. The queries were answered and the MoM circulated has been accepted and approved by the members present in the meeting as per the attached Annexure I.

15.02: To present the action taken report (ATR) of the 14th BoS meeting held in the hybrid mode (Online through Google meet and offline in room no. 243 of GDGU) on 6th June, 2024 at 1100 hrs (as per the Annexure II).

The suggestions and necessary actions as suggested by the members in the 14th BOS meeting were incorporated and no further action is required. Action taken in terms of agenda is mentioned below:

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Agenda No.	Agenda	Action Taken
14.01	To confirm the MOM of the 13th BoS meeting held in the hybrid mode (Online through Google meet and offline in room no. 243 of GDGU) on 30 January 2024 at 1400 hrs (as per the Annexure I).	Confirmed.
14.02	To present the action taken report (ATR) of the 13th BoS meeting held in the hybrid mode (Online through Google meet and offline in in room no. 243 of GDGU) on 30 January 2024 at 1400 hrs (as per the Annexure II).	confirmed
14.03	To report the feedback action taken report, it's MoM taken from various stakeholders in terms of need for syllabus revision and curriculum changes (as per the Annexure III).	Implemented
14.04	To propose the re-adoption of old evaluation scheme of 60 external and 40 internal as per the feedback of the students	Implemented
14.05	To propose the ability skill enhancement courses in English as per annexure IV	Implemented
14.06	To propose the infrastructure required in terms of the number of classrooms, laboratories, equipment, field area, and the list of teaching aids along with the library books required in a phased manner as per the regulatory authority requirements for the Academic Year 2024-25 as per Annexure V	Confirmed
14.07	To propose new RCI approved Programs for Academic Year 2025- 2026 (Rehabilitation Council of India)	Presented
14.08	To propose the list of courses, student's intake and the faculty required for the Academic Year 2024-25 as per Annexure VI	Presented
14.09	To report the new MOUs signed and the activities conducted under the current functional MOU as per Annexure VII	Presented
14.10	To present mentor-mentee analysis report for the Even semester, 2023-24 as per Annexure VIII	Presented
14.11	To report updated Program Handbook for the UG/PG courses for the Academic Year 2024-25 as per Annexure IX	Presented
14.12	To report publications, Patents and Project for even semester 2024 as per Annexure X	Reported
14.13	To report various events conducted/ hosted including cultural activities, conferences including FDPs in the even semester 2023-24 as per Annexure XI	Reported

15.03: Reporting the Minutes of the Annual Academic Audit conducted in the University in February 2025 for the assessment of the academic year 2024-25 and proposing the action take report as per Annexure III.

The Annual Academic Audit (AAA) of the University was conducted on February 6–7, 2025, to assess the academic year 2023–24. The Minutes of the Meeting (MoM) and Action Taken Report (ATR) were presented and duly approved by the BOS members present, as documented in **Annexure III**.

15.04: To propose the list of programs, student's sanctioned intake and the faculty required for the Academic Year 2025-26 as per Annexure IV.

The list of programs, student's sanctioned intake and the faculty required for the Academic Year 2025-26 presented and approved as per **Annexure IV**

15.05: Analysing the results of UG/PG and CO/PO attainment report of the students enrolled in various courses for the academic Year 2024-25 as per Annexure V.

The Result Analysis report, as detailed in Annexure V, was presented and approved by the BoS members. The Dean reported that CO-PO attainment sheets are prepared for each course at the end of every semester. The Area Chair reviews these sheets within the department to identify any necessary modifications to the course structure or syllabus, which are then discussed with the Dean. This systematic approach to enhancing learning outcomes was appreciated by the BoS experts.

15.06: To propose the revision/addition changes in the existing course curriculum (MA Psychology, Code change in Political Science Major and Minor in BA (H) Psychology Handbook) and also propose the Grid of RCI recognized Courses 2025-26 (Annexure VI)

Revised course code for minor and GE for BA (H) Psychology 2023-27, and 2024-28 were presented and approved.

The grid of MA Psychology presented and approved with three specialization courses Counselling Psychology, Organizational Behaviour and Health and Culture Psychology. The Grid of RCI recognized courses for Academic year 2025-26 (regulated courses), BSc. Clinical Psychology (Hons.), MA Clinical Psychology and Professional Diploma in Clinical Psychology presented and approved by BoS members as per the **Annexure VI**.

15.07: To propose the infrastructure required in terms of the number of classrooms, laboratories, equipment, field area, and the list of teaching aids along with the library books required in a phased manner as per the regulatory authority requirements for the Academic Year 2025- 26. (Annexure VII)

The infrastructure requirement presented and approved as per **Annexure VII**.

15.08: Presenting the mentor-mentee analysis report for the Academic Year 2024-25 as per Annexure VIII.

The Mentor-Mentee Analysis report highlighted student concerns from the odd semester of 2024 and the Even semester of 2025, all of which were addressed and resolved during the 2024-25 academic year as per **Annexure VIII**. Student achievements from this period were also presented to the Board of Studies (BoS).

15.09 Report the new MOUs signed and the activities conducted under the current functional MOU as per Annexure IX.

The MOUs with Tulasi Health Care, We Avec U, Fortis Department of Mental Health and Behavioral Sciences, and Mind Eye were presented to the Board of Studies (BOS). All the events and activities conducted under these partnerships were also shared. It was explained that the main goal of these MOUs is to offer internship opportunities and practical exposure to students, helping them develop the professional skills they need.

15.10: Report the updated Program Handbook for the UG/PG courses for the Academic Year 2025-26 as per Annexure X.

The handbook for the newly proposed RCI-recognised B.Sc. Clinical Psychology course, set to begin next semester, was presented. The syllabus, course outcomes, and evaluation methods were developed in accordance with RCI guidelines and formatted to match the university's handbook structure, including the creation of relevant course codes.

Experts praised the initiative to introduce RCI-recognised programs and highlighted their importance. They provided several suggestions:

- Update the suggested reading list with current texts, including works by Corey & Corey, Broota's *Experimental Design*, and books on research design and statistics for practical components. Experts will share a detailed list of recommended books.
- Enhance the focus on practical learning, as the current syllabus leans heavily towards theory. Pedagogical strategies should emphasize hands-on and experiential learning.
- Break down the dissertation process into structured phases, such as dedicating three weeks for literature review, four weeks for data collection, etc.

The experts expressed their willingness to continue supporting the implementation of RCI-recognised courses. Additionally, the syllabus for VAC004 *Human Values & Professional Ethics* was presented and requires revision based on expert feedback.

15.11: Report publications, Patents, and Projects for the calendar year 2024 as per Annexure XI

The publication list of the School of liberal arts was presented before the BOS. The expert appreciated the research efforts of the faculty members.

15.12: Report various events conducted/hosted including sports activities, cultural activities, and conferences including FDPs in the Academic Year 2024-25 as per Annexure XII.

The list of all the events conducted in the AY 2024-25 at the School of liberal arts was presented before the BOS. The expert appreciated the efforts of all the faculty members to organize the events for the holistic development of the students.

15.13: To Report the Minutes of the feedback committee meeting held for the feedback from all stakeholders for Odd Semester 2024-25 as per Annexure XIII.

The Feedback shall be collected from all stakeholders i.e. students, parents, faculty, Alumni through Google Forms and Email communications. The MOM of feedback committee meeting presented and approved by BoS members as per **Annexure XIII**. The experts appreciated the feedback mechanism of the university.

15.14: To report various events conducted/ hosted under Centre of Indian Knowledge System in the odd & Even semester 2024-25 as per Annexure XIV

The office order of Constitution of Centre of Indian Knowledge System (CIKS), School of Liberal Arts released on 25th March 2025. A brief report was presented on the events organized by the Centre for faculty members of GDGU and other universities. These events were conducted by UGC-recognized Master Trainer Dr. Parvesh Lata, as detailed in **Annexure XIV**. The Board of Studies members commended the Centre's efforts and initiatives in promoting Indian Knowledge Systems.

15.15: To report the status of RCI new courses application.

The Dean reported the status of RCI new courses application in front of BoS members and also discussed the next step which is inspection of RCI for starting the new courses.

15.16 Any other Agenda

The Dean informed the Board of Studies members that, as part of the international mobility program, three MA (Counselling Psychology) students attended the Odd Semester of 2023-24 at Management and Science University, Malaysia, while two students from Karadeniz Technical University, Turkey, are coming to study the BA (Political Science) course during the same semester.

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The Chairperson, BoS